2019-2020 SCHOOLTIME PERFORMANCES

2019-2020 ORDER FORM INSTRUCTION & RESERVATION PROCESS

COMPLETE AND RETURN the FULL ORDER FORM (all pages); one form may be used for multiple performances

EMAIL: Margaret.lindsey@sarasotafl.gov  FAX: (941) 951-1449
MAIL: ATTN: Margaret Lindsey, Van Wezel Performing Arts Hall, 777 N. Tamiami Trail, Sarasota, FL 34236

*You will receive an email confirmation of your reservation. If you do not receive a confirmation email please contact Margaret Lindsey at (941) 955-7676 ext. 2243

SUBMIT YOUR DEPOSIT.
A Deposit of $50 per performance is required within 3 weeks to hold your reservation.
*If you are writing a grant or have an extenuating circumstance to prohibit a deposit, you must contact Margaret Lindsey immediately.

ORDER TRANSPORTATION
Buses must be reserved through your school’s transportation department.
• Plan on arriving 45 min prior to the performance start time.
• If you are a public school planning to submit a bus reimbursement, you must indicate this on your order form.
  • Reimbursements are for trips up to 4 hours (to/from the hall only)
  • Trips requiring longer reservations or use of charter buses (in the event school transportation is not available) must be approved by Van Wezel PRIOR to reserving bus transportation.

PAY YOUR BALANCE
• You will receive an invoice via email.
• Seating is assigned in order of final payments received.
• Final Payment is due no later than 30 (thirty) days prior to the performance, or your reservation will be cancelled, and deposit forfeited.
• No refunds will be issued once payment is received.

LOOK FOR YOUR TICKET
A ticket voucher, with arrival instructions, will be emailed approximately 1 week prior to the performance.
• Confirm that all information is correct and as listed on order form.
• You must print and bring the ticket with you to enter the theatre on the day of the performance.

COMPLETE SURVEY AND BUS REIMBURSEMENT
• A survey link and bus reimbursement information (if applicable) will be emailed within 3 days of your Schooltime Performance.
• Complete survey within 2 weeks of performance (required for bus reimbursements.)
• Complete and return bus reimbursement paperwork by deadline listed in email.

ACCESSIBILITY: When making reservations, please request accessibility needs in the “Accessibility Requests” area of the registration form.

The Van Wezel has wheelchair accessible locations and can provide induction loop assistive listening devices or ASL Interpretation (two weeks’ notice requested). Please contact the Education Department if you have any specific needs or questions.
**ORDER FORM: CONTACT INFO**

School Name: __________________________________________________________

Teacher Name: ________________________________________________________

Student Grade Level(s): ________________________________________________

**ALL SCHOOLTIME PERFORMANCE SEATS, WHETHER STUDENT OR ADULT, ARE $7 EACH**

District/County:

☐ CHARLOTTE ☐ DESOTO ☐ MANATEE ☐ SARASOTA

Type of School:

☐ Public ☐ Private ☐ Home School ☐ Other: _________________________________

**ACCESSIBILITY REQUEST(S)**

Please indicate if you will need wheelchair accessible locations, hearing loops, ASL Interpretation, or any other accessibility needs.

_______________________________________________________________________

_______________________________________________________________________

_______________________________________________________________________

School Address: _________________________________________________________

City: ___________________________ Zip: ________________________________

Phone: ___________________________ Fax: ________________________________

Teacher email: ___________________________  

Bookkeeper's Name and Email: ____________________________________________

Bookkeeper’s Extension: ________________________________________________

Return Completed Order Form (all pages) to Margaret Lindsey:

Mail: 777 N. Tamiami Trail Sarasota, Fl 34236

Email: Margaret.lindsey@sarasotafl.gov; Fax: (941) 951-1449
<table>
<thead>
<tr>
<th>#</th>
<th>CHECK the Schooltime Performance(s) you want to attend</th>
<th>Date</th>
<th>CHECK the Time</th>
<th># of Students</th>
<th># of Adults</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>MAGIC IN MOTION</td>
<td>Thurs. 10/10/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades 2-7)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DOGMAN: THE MUSICAL</td>
<td>Thurs. 10/24/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades 1-5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DOGMAN: THE MUSICAL</td>
<td>Mon. 10/28/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>North Port (Grades 1-5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>THE VERY HUNGRY CATERPILLAR</td>
<td>Tues. 10/29/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades PreK-3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>THE MAYHEM POETS</td>
<td>Mon. 11/4/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades 5-12)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>PETER GROS WILD KINGDOM</td>
<td>Tues. 12/10/19</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (All Ages)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>THE POUT-POUT FISH</td>
<td>Tues. 1/21/20</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades Pre K-2)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>FOUR SCORE &amp; SEVEN YEARS AGO</td>
<td>Wed. 1/29/20</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades 3-8)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>DON’T LET THE PIGEON DRIVE</td>
<td>Mon. 2/3/20</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>THE BUS Van Wezel (PreK-3)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CHARLOTTE’S WEB</td>
<td>Mon. 4/20/20</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Van Wezel (Grades K-5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CHARLOTTE’S WEB</td>
<td>Tues. 4/21/20</td>
<td>10:00am</td>
<td>11:45am</td>
<td></td>
</tr>
<tr>
<td></td>
<td>North Port (Grades K-5)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**2019-2020 SCHOOLTIME PERFORMANCE SELECTION**

**VAN WEZEL OFFICE USE ONLY**

Date Received: _________________________________

Total Number Tickets: _________________________________

Grant (if applicable): _________________________________
**ADDITIONAL INFORMATION**

**BUS REIMBURSEMENTS**

*I plan to request a bus reimbursement for my schooltime performances (public schools only)

☐ YES  ☐ NO

**1ST GRADE OPPORTUNITY!**

☐ I am a first grade within the Sarasota or Manatee County School District teacher and would like to take my children to a Schooltime Performance through The Brunckhorst Family 1st Grade Theatre Experience at NO COST (only applicable for one performance, funding limited; first come, first served)

**INCREASE LEARNING!**

I am interested in adding a 2Gen Family Workshop at my school, and would like more info about (check all that apply):

☐ Van Wezel Family Literacy Night
☐ Van Wezel Family Science Night
☐ Parent Workshop at School Event
☐ I am interested in adding classroom visits by a teaching artist to my reservation, and would like more info. (Please include number of classes and grade):

☐ My school is a Title 1 School, and I would like to request a funding scholarship for ticket assistance. (Please include a brief sentence explaining need)

**STAY INFORMED!**

☐ I would like to be added to the Schooltime at the Van Wezel Email List

email: ____________________________

**QUESTIONS?**

**CONTACT:** Margaret Lindsey, Van Wezel Education Department

**CALL:** 941.955.7676 ext. 2243  **EMAIL:** margaret.lindsey@sarasotaFL.gov *(preferred)*  **FAX:** 941.951.1449